



Board of Trustees Regular Meeting

Rotunda, Building 3

Wednesday, March 13, 2019

Study Session: Cancelled

Regular Meeting: 4:00-6:00 p.m.

Minutes

Call to Order: Vice Chair Martinez called the Board of Trustees Meeting for Clover Park Technical College (CPTC) to order on March 13, 2019, at 4:05 p.m.

Board of Trustees Present:

Mark Martinez, Vice Chair

Bruce Lachney

Eli Taylor

College President: Dr. Joyce Loveday

Assistant Attorney General (AAG): Justin Kjolseth

Excused Absences: Wayne Withrow, Chair; Lua Pritchard, Trustee

Other Attendees:

Larry Clark, VP, Finance & Admin.

Dr. Tawny Dotson, VP, Strategic Devel.

Mabel Edmonds, VP, Instruction

Scott Latiolais, VP, Student Success

Jenn Adrien, Guest

Lisa Beach, Dir., Compliance

Marla Briggs, Health Unit Coord. Inst.

Dr. Chris Chen-Mahoney, Assoc. Dean

Lisa Colombini-Hyke, ECE Inst.

Cristeen Crouchet, Dir., Workforce Dev.

Ken Dam, Manufacturing Tech. Inst.

Samantha Dana, Dir., Inst. Research & Grants

Loren Davis, Dir., NWCTHS

Carine DeLeon, Cosmetology Inst.

Cal Erwin-Svoboda, Dir., Student Life

Dr. Derek Faust, Env. Sci. & Tech. Inst.

Myra Griffin, Dir., Nursing Prog.

Bekki Haggerty, Med. Histology Tech. Inst.

Sam Hardy, ASG President

Kandy Hernandy, LPN Inst.

Michelle Hillesland, Dean

Kelly Hollowell, CNISS Inst.

Janet Holm, Development Mgr.

Pamela Jeter, Dir., IT

Earl Joy, Aviation Maint. Tech. Inst.

Jeanna Kawamoto, Student Speaker

Dean Kelly, Dean, Student Success

Aaron Kooley, Student

Dr. Claire Korschinowski, Dean

Christian Kroiss, Mgr., Security

Jay Lanphier, CNISS Inst.

Dr. Brian Lee, Proj. Mgr., ctcLink

Alexzsandra Lopez, ASG Pub. Rel. Off.

Dr. Judy Loveless-Morris, Dean

Trish Maguire, Cosmetology Inst.

Taylor McGovern, Counselor

Ken Meerdink, Comp. Prog./

Web Design Inst.

LaRita Montgomery-Mandley, Core

Allied Health Inst.

Catherine Morris, CNISS Inst.

John Moyer, Graphic Tech. Inst.

Joylene Perez, Health Unit Coord. Inst.

Brandon Rogers, Assoc. Dean

Jason Sawatzki, Mechatronics Inst.

Tyler Scott, Sr. Creative Comm. Mgr.

Michael Smith, Automotive Inst.

Don Souza, CNISS Inst.

Cherie Steele, Exec. Asst. to the President

Jeffrey Turner, CNISS Inst.

Jamie Urquidez, Surgical Tech. Inst.
Kirk Walker, Dir., Human Resources
Jennifer Weinmann, Workfirst Advisor

Carl Wenngren, Mechatronics Inst.
Lisa Wolcott, Dir., Budget & Finance

Adoption of the Agenda

MOTION:

Motion to adopt the agenda as presented was made by Trustee Lachney, and seconded by Trustee Taylor. Motion was approved unanimously.

Approval of Minutes (Tab 1)

MOTION:

Motion to approve the minutes of the Regular Board meeting of February 13, 2019, was made by Trustee Lachney, and seconded by Trustee Taylor. Motion was approved unanimously.

President's Report

Student Success Speaker

Jeanna Kawamoto's boyfriend suggested she explore CPTC, as he was a graduate of the HVAC Program. Ms. Kawamoto always had an interest in Graphic Technologies but wasn't sure about college, because she had a prior felony. She graduated last fall with an AAST in Graphics Technology degree and an AAT in Computer Programming. Her instructors, advisors, tutoring center, financial aid, and bus passes all contributed to her success. Other skills learned are problem-solving, patience, and professionalism. Ms. Kawamoto hopes to work at a design agency.

EDB Excellent 10 Award, presented by Jenn Adrien of the EDB

President Loveday introduced Jenn Adrien, Vice President of Communications, Economic Development Board. Ms. Adrien announced that the John W. Walstrum Center for Advanced Manufacturing Technology was recognized as one of the "Excellent 10," a list of great economic development projects in Pierce County. She presented President Loveday with an award designed by Hilltop Blown Glass.

Program Accreditation Updates

- Medical Assisting received full accreditation status.
- Practical Nursing (PN) Site Visit by WA Nursing Commission:
 - Evaluators provided good feedback
 - CPTC has had a strong LPN Program since 1966
 - RN Bridge Program
 - Some challenges with going to a pure ADN Program
 - Mastered prepared faculty – competition (four other colleges in Pierce County)
 - Ms. Hillesland and Ms. Griffin are preparing a recommendation for consideration

CPTC's Legislative Day in Olympia

Trustee Martinez, student Kimberly Stuart (Medical Assisting), and President Loveday visited Representatives Gildon, Leavitt, Reeves, Morgan, Caldier and spoke with the legislative assistant for Representative Barkis. The spoke about priorities for CPTC and the Community and Technical College System:

- Salaries for faculty (12% below neighboring state, below K-12, and industry)
- Any salary allocation (COLA or increases) needs to be 100% funded
- Capital projects – investment supports higher education and puts people to work

MiscellaneousF-1 Form for PDC

AAG Kjolseth explained the process for filing an F-1 Form for the Public Disclosure Commission (PDC).

College Reports or HighlightsASG Report (Tab 2)

Ms. Hardy, ASG President, gave the attached report.

Chair's Report

Trustee Martinez reported that he and Chair Withrow attended the Pierce County Coordinating Council (PCCC) quarterly meeting. Topics included:

- Enrollment – most colleges are experiencing flat enrollment
- Legislative issues
 - Capital Budget – there are 37 buildings in the pipeline, and the CTCs are asking for all to be approved, which is approximately \$627 million.
 - The Presidents and Trustees visit with legislators at various times throughout the year. Trustee Martinez noted that it is much more impactful for students to advocate, and he encouraged students to do so.

Board Reports and/or Remarks

No Board reports or remarks.

Public Comments

No public comments.

New BusinessNew Tenure-Track Faculty Introductions (Tab 3)

Ms. Edmonds asked the new tenure-track faculty members to introduce themselves to the Board of Trustees.

Executive Session

At 4:43 p.m., Vice Chair Martinez stated that, in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for approximately one hour for the purpose of reviewing, evaluating, and interviewing faculty probationers for tenure award.

Vice Chair Martinez reconvened the Regular Meeting at 5:41 p.m. and asked if there were any action items as a result of Executive Session. There were.

MOTIONS:

Trustee Lachney moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee and the President, grant tenure to Jay Lanphier at Clover Park Technical College, seconded by Trustee Taylor. No discussion. Approved unanimously.

Trustee Lachney moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee and the President, grant tenure to Michael Smith at Clover Park Technical College, seconded by Trustee Taylor. No discussion. Approved unanimously.

Trustee Lachney moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee and the President, grant tenure to Jennifer Weinmann at Clover Park Technical College, seconded by Trustee Taylor. No discussion. Approved unanimously.

Next Meeting

April 10, 2019, at the South Hill campus.

Adjournment

Vice Chair Martinez adjourned the Regular Meeting at 5:44 p.m.



Dr. Joyce Loveday

President

College District Twenty-Nine



Mark Martinez

Vice Chair, Board of Trustees

College District Twenty-Nine